



Measure of the Dean of the Faculty of Management

No. 1/2024

**on Scholarships  
at the Faculty of Management,  
Prague University of Economics and Business**

## § 1 Introductory provisions

1. This Measure, in accordance with the Scholarship Regulations of the Prague University of Economics and Business (hereinafter also the “Scholarship Regulations of the PUEB”), sets out the conditions for awarding scholarships at the Faculty of Management of the Prague University of Economics and Business (hereinafter also the “Faculty”). It applies to students of bachelor's, master's and doctoral study programmes carried out at the Faculty of Management of the Prague University of Economics and Business.
2. In accordance with *the Scholarship Regulations of the PUEB*, the Dean may award students of the Faculty of Management the following:
  - a) merit scholarship,
  - b) extraordinary scholarship,
  - c) doctoral scholarship.
3. The annual amount of financial resources for scholarships paid by the faculty is tied to the faculty budget for the relevant calendar year and to the status and development of the scholarship fund.
4. The Dean of the Faculty decides on the award of a scholarship based on the proposal of the Scholarship Committee, which is an advisory body to the Dean. The Dean of the Faculty appoints two Scholarship Committees.
  - a) The chairman of the scholarship committee for students of bachelor's and master's programs is the vice-dean for pedagogical activities. Other members are usually the secretary of the faculty, the study officer and the student representative. In the event of a tie vote, the vote of the chairman shall be decisive.
  - b) The chairman of the scholarship committee for students in doctoral study programmes is the vice-dean for science, research and doctoral studies. Other members are usually the secretary of the faculty, the study officer for doctoral studies and the student representative. This committee is also an advisory body to the dean in matters of awarding extraordinary scholarships from grants and other projects. In the event of a tie vote, the vote of the chairman shall be decisive.

## § 2 Merit scholarships

1. A merit scholarship may be awarded to students of bachelor's and follow-up master's studies who have met both of the following conditions:
  - a) at the time of the decision to award the scholarship, they are students in the 3rd or 5th semester of their bachelor's degree or the 3rd semester of their follow-up master's degree; for students who were sent abroad as part of their ongoing studies at the Faculty of Economics of the Prague University of Economics and Business, a similar provision also applies in the 7th semester of their bachelor's degree or the 5th semester of their follow-up master's degree,
  - b) for the previous academic year they achieved the academic average specified in § 2, paragraph 3, and at the same time obtained at least 40 control credits.

2. The proposal for merit-based scholarships is submitted by the study department to discussion with the scholarship committee, which will submit its recommendation to the dean of the faculty.
3. The scholarship is paid in the following ranges of academic average:
  - a) 1.0 to 1.2 inclusive,
  - b) more than 1.2 to 1.5 inclusive.
4. Students who have been awarded a merit-based scholarship by the Dean of the Faculty are informed by e-mail immediately after the decision of the scholarship committee.
5. The merit scholarship is paid monthly. The merit scholarship is not payable for the months of July and August.
6. A merit scholarship is not granted to a student:
  - a) during the interruption of studies,
  - b) during the period that, after the interruption of studies, coincides with the period for which the student received the scholarship in the previous studies,
  - c) upon re-admission to the faculty after leaving studies,
  - d) who has been conditionally expelled from studies.
7. The right to a merit-based scholarship in an academic year or part thereof may also be terminated based on a proposal from the Disciplinary Committee of the Faculty of Management of the Prague University of Economics and Business.

### **§ 3 Extraordinary scholarships**

1. An extraordinary scholarship may be awarded by the Dean in accordance with the provisions of *the Scholarship Regulations of the PUEB*, Article 4, Paragraph 1.
2. An extraordinary scholarship may be granted at the request of a student, an academic staff member of the Faculty of Management, PUEB, or at the dean's own initiative. The application must be submitted by the 25th day of monthly study officer who is a member of the scholarship committee.
3. An extraordinary scholarship is not provided under the conditions set out in Section 2, paragraph 6, letters a), b) and d). The right to an extraordinary scholarship in an academic year or part thereof may also be terminated based on a proposal from the Disciplinary Committee of the Faculty of Management, PUEB.

### **§ 4 Doctoral scholarships**

1. The doctoral scholarship is paid in accordance with *the Scholarship Regulations of the PUEB*, Article 7, to full-time students for the standard period of study, and is made up of three components: study, pedagogical and scientific.
2. The study component consists of: part of the year the amount and conditions of entitlement are determined by the currently valid document *Calculation of the regular monthly scholarship for full-time doctoral students at the Faculty of Management*.

3. The pedagogical component depends on the scope of direct teaching and successful defenses of supervised bachelor's theses. The amount and conditions of entitlement are determined by the currently valid document *Calculation of the regular monthly scholarship for full-time doctoral students at the Faculty of Management*.

4. The scientific component of the doctoral scholarship is made up of a regular monthly amount for each achieved publication point according to the currently valid *Dean's Regulation on Additional Obligations of Doctoral Students at the Faculty of Management of the PUEB*.

5. Doctoral students are also awarded a scholarship for their achievements in creative activities according to the currently valid *Distribution of institutional support funds for long-term conceptual development at the Faculty of Management of the PUEB*, and also for activities performed beyond the so-called doctoral student standard according to the currently valid *Dean's Regulation on additional obligations of doctoral students at the Faculty of Management of the PUEB*.

6. If a student seriously fails to fulfill the study obligations arising from *the Study and Examination Regulations of the PUEB*, the Dean may, in accordance with *the Scholarship Regulations of the PUEB*, Article 7, paragraph 4, reduce or withdraw the scholarship. He may do so based on the proposal of the academic staff member who supervises the student in the doctoral study program, the head of the department in which the student is pursuing the doctoral study program, or the Vice-Dean for Science, Research and Doctoral Studies.

## **§ 5 Final provisions**

1. This measure shall enter into force on 1 September 2024.

2. This measure repeals *the Measure of the Dean of the Faculty of Management No. 5/2018 Providing Scholarships at the Faculty of Management of the PUEB* of September 13, 2018.

In Jindřichův Hradec on May 24, 2024

Assoc. Ing. Bc. Mojmír Sabolovič, Ph.D.

*dean of the faculty*

## ANNEX

### I. Merit scholarships

I.A The amounts are:

- 5000 CZK / month in the first band;
- 2500 CZK / month in the second band.

### II. Extraordinary scholarships

II.A. The amounts for activities according to Article 4, paragraph 1, letters a. to c. of the *Scholarship Regulations of the University of Economics* are:

- 150 CZK / hour;
- max. however 1000 CZK / one day.

II.B. The amount for auxiliary scientific staff at departments is:

- 2000 CZK / PVS / month.

II.C. The amounts for excellent academic results, paid in a lump sum upon completion of studies, are:

- CZK 6,000 in the case of a grade point average of up to 1.2, including honors (red diploma);
- CZK 4,000 in the case of a grade point average of up to 1.2, including without distinction;
- CZK 4,000 in the case of a grade point average of 1.21 to 1.5 inclusive with honors;
- CZK 2,000 in the case of a grade point average of 1.21 to 1.5 inclusive, without distinction.

II.D. The amounts for qualification theses awarded the Dean's Prize, paid in a lump sum upon completion of studies, are:

- 4000 CZK for a bachelor's thesis
- 6000 CZK for a diploma thesis.

II.E. According to Article 4, paragraph 1, letter f. of the *Scholarship Regulations of the PUEB*, the amount of the scholarship is associated with obtaining a language certificate in direct connection with going abroad depends on the achieved language skills level :

- in the case of level B2, it is equal to the demonstrable costs of obtaining the certificate up to a maximum of CZK 5,000 per language certificate;
- in the case of level C1 or C2, it is equal to the demonstrable costs of obtaining the certificate up to a maximum of CZK 6,500 per language certificate.

The certificate must not be in time Please be older than 6 months .

II.F. Additional financial support for foreign trips is a one-time payment, fixed regardless of the duration of stay, paid at the beginning of the trip. The amount in CZK of support for individual countries is as follows:

Group	Country	Exchange study stay	Professional internship	Freemover	Short-term study stay	Other forms of mobility
I.	Bulgaria Croatia Hungary Macedonia Poland Romania Slovakia Ukraine	15000	15000	15000	5000	10000
II.	Belgium Estonia France Italy Cyprus Lithuania Latvia Malta Portugal Austria Greece Slovenia Spain Turkey	20000	20000	20000	10000	15000
III.	Argentina Brazil China Denmark Finland Chile India Indonesia Ireland Iceland Israel South Africa Luxembourg Malaysia Mexico Germany Netherlands Peru Sweden Thailand United Kingdom Vietnam	25000	25000	25000	15000	15000
IV.	Australia Hong Kong	35000	35000	35000	20000	20000

	Japan South Korea Canada Liechtenstein Norway New Zealand Singapore United Arab Emirates United States of America Switzerland					
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